

**DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF PERSONNEL MANAGEMENT**

Special Entry Rate Request – Labor Market Conditions

AGENCY/INSTITUTION

CLASS TITLE

GRADE

CLASS CODE

Institutions Only

Agencies Only

Current Entry
Salary/PL

Requested Entry
Salary/PL

Auth

Number of Positions
Budgeted

Filled

Auth

Number of Positions

Filled

☐ If current employees are to be moved to the requested rate attach OPM 095

<u>Filled Positions by Pay Level</u>	<u>Pay Level I</u>	<u>Pay Level II</u>	<u>Pay Level III</u>	<u>Pay Level IV</u>	<u>Total</u>

AGENCY/INSTITUTION
PERSONNEL REPRESENTATIVE

AGENCY DIRECTOR/INSTITUTION HEAD

Date: _____

Date: _____

OFFICE OF PERSONNEL MANAGEMENT - ACTION

Agencies/Institutions Using This Class

Agency/Institution

Number
Auth

Number
Filled

Pay
Level
I

Pay
Level
II

Pay
Level
III

Pay
Level
IV

Salary Survey Data:

REVIEWED BY:

REVIEWED BY:

OPM PERSONNEL REPRESENTATIVE

CLASSIFICATION & COMPENSATION

Date: _____

Date: _____